

**York Museums Trust Disposal Request Form**

Please complete this form to request the disposal of objects from the collections. Provide as much supporting information as possible and forward to the Registrar at the Castle Museum. Forms should be updated ASAP with any outstanding information, e.g. Exit Form number.

Name of curator Gwendolen Whittaker 2010		Date 23 August	
Object/s Copper powder flask full of black powder	Object number/s YORCM : CA1888	Approximate value/s unknown	Accessioned yes
Acquisition method Untraced find		Acquisition date unknown	
Acquisition source Untraced find			
Does written proof of legal title exist? (Delete as appropriate) yes / no. If no, specify what attempts have been made to prove title No – it has been in the collections since at least 2000/2001 and presumably earlier			
Current location of object/s Firearms & Explosives Licensing Department Police Headquarters Newby Wiske Northallerton North Yorkshire DL7 9HA			
Present condition of object/s Fair – incomplete – spring catch to open it missing. Also full of explosive powder.			
Justification for disposal <input type="checkbox"/> Deterioration <input type="checkbox"/> Duplicate <input type="checkbox"/> Outside Collecting Policy <input type="checkbox"/> Unlocated X Other (specify) – item is dangerous as full of explosive powder and it is not possible to open it for emptying as the catch is broken			
Relevant paragraph number/s in <i>Collecting Policy</i> section 12 We were advised by the Firearms and Explosives licensing officer to check that all powder flasks had been emptied as all black powder should be stored in Home Office approved containers, which we comply with under the terms of our black powder licence. It is not possible to open this flask to empty it and it therefore poses a risk of exploding if there was a fire. It is therefore hazardous to retain it and we would be in breach of our licence.			

Costs associated with disposal (please specify amounts)	
None – Dave Coutts will pass it to the army and they will blow it up for nothing!	
Were objects acquired with grant aid? (Delete as appropriate) yes / no. If yes, who from? No	
Conditions associated with disposal	
Disposal is recommended by: (tick any that are appropriate; they are applied in the order 1-7)	
1. <input type="checkbox"/> Advertise to Registered Museums	
2. <input type="checkbox"/> Offer to particular museum/s or appropriate public body (specify)	
3. <input type="checkbox"/> Internal non-collections (specify) Education / Exhibition dressing / Handling / Other	
4. <input type="checkbox"/> Return to donor	
5. <input checked="" type="checkbox"/> Other (specify) destruction	
6. <input type="checkbox"/> Offer for sale	
7. <input type="checkbox"/> Local Authority disposal	
Name & address of recipient (if appropriate)	
Dave Coutts, Firearms and Explosives Licensing Officer, North Yorks Police HQ, Northallerton	
Proposed use of funds if disposal involves sale	
n/a	
<b>Decision</b>	
Proposal approved / rejected	
Note	
Signed (Registrar)	Date
<b>Outcome</b>	
Disposal approved by Trustees	Date
Disposal approved by CYC	Date
Exit Form number YMT : X	Date
Actual method of disposal	Date
Signature of Curator confirming disposal	Date
Signature of Curator confirming paper records updated	Date
Signature of Registrar confirming computer records updated	Date